

Crossroads Counseling Services, Inc.

Sliding Scale Policy

Crossroads Counseling offers a sliding scale fee for services based on the client's income and family size. The scale adjusts the fee for services to reflect a client's financial ability. This policy applies to all services provided by the agency, including individual therapy, group therapy, assessments, and treatment plans.

Eligibility: Clients seeking services under the sliding scale must complete a financial intake form that includes information on household income, family size, and any other pertinent financial circumstances. Verification of income may be required (e.g., tax returns, pay stubs, government assistance documentation).

Sliding Scale Fee Structure: Fees will be determined based on the following criteria

Income and Household Size Verification:

- Clients will be required to provide documentation that reflects their household income. The following documents will be accepted:
 - Prior year tax return
 - Prior four weeks of pay stubs
 - Government assistance documentation
 - Current lease
- If a client is unable to provide income documentation, the agency may use federal or state guidelines for poverty levels or other reasonable criteria.

Income Categories:

- The sliding scale is divided into income brackets. Fees will be based on the client's gross annual household income, adjusted by family size.
- These brackets will be reviewed and adjusted annually based on changes to local economic conditions and cost of living.

Fee Schedule:

- The agency will set a standard rate for services. Clients will be charged based on their income category. *See income chart on page 3.*

Special Considerations:

- If a client is experiencing financial hardship (e.g., temporary job loss, medical emergency), they may request an adjustment to their sliding scale fee.
- Clients who are uninsured or underinsured may be eligible for a reduced rate or alternative funding support.

Payment Plans: Clients who are unable to pay the adjusted fee in full at the time of service may request a payment plan. The agency will work with clients to set up a manageable schedule for partial payments.

Confidentiality: All financial information provided by clients will remain confidential and be used solely to determine eligibility for the sliding scale. The agency will comply with all relevant privacy and confidentiality regulations (e.g., HIPAA).

Termination of Sliding Scale Services: Clients may be removed from the sliding scale program if they:

- Do not provide updated or accurate financial information as requested.
- Become ineligible based on changes to their financial status or income.
- Fail to make payments or adhere to the agreed-upon payment plan.

Appeals and Exceptions: Clients who feel the sliding scale does not adequately reflect their financial need may appeal to the agency for a financial review. Exceptions can be made on a case-by-case basis, at the agency's discretion.

Review and Adjustments: This policy will be reviewed annually, and the sliding scale fees, and income brackets will be adjusted based on inflation, changes in federal poverty guidelines, and any other relevant factors.

Reporting Income and Household size changes: Clients who have an increase/decrease in their income or household size should report changes within 30 days of the qualifying event.

Contact Information: For questions regarding this policy or to apply for the sliding scale, clients can contact someone on the registration team at 859-800-5353 or via email, registration@crossroadscounselingky.com

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Sliding Scale Rates

Effective 02/01/25-12/31/25

FAMILY SIZE	ANNUAL INCOME		
	<u>LEVEL A</u> 0-300% Federal Poverty Limit	<u>LEVEL B</u> 300-600% Federal Poverty Limit	<u>LEVEL C</u> 600+% Federal Poverty Limit
1	\$0-46,950	\$46,950-93,900	\$93,900+
2	\$0-63,450	\$63,450-126,900	\$126,900+
3	\$0-79,950	\$79,950-159,900	\$159,900+
4	\$0-96,450	\$96,450-192,900	\$192,900+
5+	\$0-112,950	\$112,950-225,900	\$225,900+

SERVICES	LEVEL A	LEVEL B	LEVEL C
90 Minute group	\$30	\$52.50	\$75
180 Minute group	\$75	\$112.50	\$150
BIP 90 Minute group	\$25	\$25	\$25
Treatment Plan	\$30	\$45	\$60
60 min Ind therapy - fully licensed	\$100.00	\$125.00	\$150.00
60 min Marital therapy - fully licensed	\$125.00	\$150.00	\$175.00
60 min Ind therapy - Intermediate license	\$75.00	\$87.50	\$100.00
60 min Marital therapy - Intermediate license	\$100.00	\$112.50	\$125.00

Revised 02/01/25